

South Middleton Township Municipal Authority

345 Lear Lane, Boiling Springs, PA 17007

P - 717.258.6476

www.smtma.net

Municipal Authority November 26, 2024 | 4:00 PM

MINUTES

CALL TO ORDER

Present: BRYAN GEMBUSIA — Chairman, WILLIAM BROWN — Vice Chairman, DUFF MANWEILER — Secretary, STEVE AICHELE — Treasurer, Josephine Hall — Authority Manager, Robert Kissinger — Authority Advisor, Cory Adams — Township Manager, Jarrett Sweeney — Director of Admin/Finance, Ali Jones — Recording Secretary, and Bryan Salzman — Solicitor.

The meeting was called to order at 4:00 p.m. by Chairman Gembusia.

PUBLIC INPUT

There was no public input.

REPORTS

Manager Report

Josie provided draft 2025 budgets projected with 0%-4% increases. She stated that after some discussion, staff recommends a 2% increase, however it is up for discussion. She added that expenses are pretty set in as to what they are, but they can look into and decide on the revenue side of things.

Duff asked what we cut or what we did not cut on the expense side of things. He's sure that it was looked at thoroughly, but he hates to see increases year after year; especially after some of the grants that we have received. He noted that he understands if it cannot be this year, but he is hopeful to see some years that have no rate increase; which may require cutting/lowering some budgeted items. Josie explained that grant money is for capital projects, not operating costs; which means we do not have to borrow money for those certain projects, but it does not offset operating costs.

Bill explained that revenue based upon operational expenses is way behind this year. He noted that they took a big hit with the Land-O-Lakes project. He also noted that tapping fees come in and out, and there is no guarantee they will be the same amount each year. The goal is to have the net revenue around the \$750,000 level but without any increase, it would only be around \$650,000, which is down \$300,000 from last year's budgeting process.

Bryan G. added that with a 2% increase, it comes out to an extra \$12 for sewer customers and an extra \$4 for water customers, a year. Steve noted that the key is to avoid a high increase at once. Bill verified that last year's increase was 5%. Josie replied yes, 5% for both water and sewer.

Bill also addressed the capital projects and asked if staff believes that the Well 3 amount will be reality. Josie replied she does not; at the time there was discussion as to a plan if they could

not put Well 3 back online, however at this time, that does not seem to be the need. She added that we did receive a grant for a water master plan study. So although there will be cost, she does not believe it will be that much.

Josie added that the rate resolutions would be presented at the December meeting; that way they can post it to the fourth quarter bills (mailed out in January). The rate increase would then take effect on the first quarter bills (mailed out in April).

Steve made a motion to approve the 2025 operating budget as presented with a 2% rate increase. Duff seconded, and the vote in favor was 4-0.

Consulting Engineer Report

There was no consulting engineer report.

Solicitor Report

There was no solicitor report.

Bryan S. did however request an executive session, but noted that no actions would be taken.

Tapping Fee Committee Report

There was no tapping fee committee report.

Capital Projects Committee Report

There was no capital projects committee report.

NEW BUSINESS

There was no new business.

EXECUTIVE SESSION (If Necessary)

The meeting adjourned to an executive session at 4:13 p.m.

The regular meeting reconvened at 4:31 p.m.

ADJOURNMENT

Bryan G. made a motion to adjourn at 4:31 p.m. Steve seconded, and the vote in favor was 4-0.

WITNESS:



Ali Jones, Recording Secretary

**SOUTH MIDDLETON TOWNSHIP
MUNICIPAL AUTHORITY BOARD:**



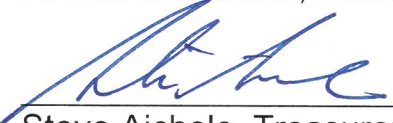
Bryan Gembusia, Chairperson



William Brown, Vice Chairperson



R. Duff Manweiler, Secretary



Steve Aichele, Treasurer
