

South Middleton Township Municipal Authority—February 11, 2019
Regular Meeting

Board Members Present: Bryan Gembusia, Vice Chairman, Duff Manweiler, Secretary, Stephen Aichele, Asst. Secretary/Treas.

Staff Present: Robert Kissinger, Manager, Josephine Hall, Asst. Manager, Howard Butler, Engineer (GHD), Isaac Wakefield, Solicitor

Visitors: Cory Adams, South Middleton Township Manager
Brad Remig, PFM
Harry Berger, Township Resident

Mr. Gembusia called the meeting to order at 6:00 p.m.

The minutes from the January 17, 2019 meeting were presented for approval. **Mr. Aichele made a motion to accept the January 17, 2019 minutes as written. Mr. Gembusia seconded. Motion carried 3-0.**

The monthly operations invoices were presented for payment and all board members present initialed the payment register. **Mr. Gembusia made a motion to pay the monthly operations invoices as presented. Mr. Aichele seconded. Motion carried 3-0.**

The following requisitions were presented for payment from the **M & T Trust Company 2017 Project Fund—Sewer:**

| | | | |
|------|---|--------------|--|
| S-19 | GHD, Inc. DEPT LA 23922 Pasadena, CA 91185-3922 | \$ 10,460.97 | Inv. No. 113945-Forge Rd Acres Sewer Rehab 47% Sewer Inv. No. 114061-Forge Rd Acres Phase II 47% Sewer Inv. No. 114063-WWTP Upgrade Const. Phase Serv. |
| S-20 | Anrich, Inc. 1271 South Gulf Rd Wayne, PA 19087 | \$ 66,225.68 | Inv. No. 12—Forge Rd Acres Phase I (47%) Sewer |

The following requisitions were presented for payment from the **M & T Trust Company 2017 Project Fund—Water:**

| | | | |
|------|---|--------------|---|
| W-23 | GHD, Inc. DEPT LA 23922 Pasadena, CA 91185-3922 | \$ 17,220.63 | Inv. No. 113945-Forge Rd Phase I-Water 53% Inv. No. 113946-Water Syst. Interconnect Inv. No. 114054-Water Model Inv. No. 114059-Water Syst. Disconnects Inv. No. 112420-Well No. 3 Distribution System Inv. No. 114061-Forge Rd Acres Phase II Inv. No. 114060-S. Spring Garden St. Water Line Rep. |
| W-24 | Anrich, Inc. 1271 South Gulf Rd Wayne, PA 19087 | \$ 74679.95 | Inv. No.12—Forge Rd Acres Phase I-Water 53% |

The following requisition was presented for payment from the **M & T Trust Company 2013 Sewer Bond Redemption and Improvement Fund:**

| | | | |
|-----|--|-------------|--|
| 548 | Carlisle Borough 53 W. South Street Carlisle, PA 17013 | \$ 9,153.31 | Capital Reimbursement for 3 rd Qtr 2018 |
|-----|--|-------------|--|

The following requisition was presented for payment from the **M & T Trust Company 2013 Water Bond Redemption and Improvement Fund:**

| | | | |
|-----|------------------------------------|-------------|---|
| 426 | John W. Gleim, Jr. Excavating, Inc | \$ 2,281.00 | Inv. No. 3459-Furnish and Install 20F of 12" DIP Part of S Spring Garden St. Water Line Upgrades |
| | 625 Hamilton Street | | |
| | Carlisle, PA 17013 | | |

Mr. Manweiler made a motion to authorize payment for the following; from the M & T Trust Company 2017 Project Fund—Sewer: Req. No. S-19 & S-20, from the M & T Trust Company 2017 Project Fund—Water: Req. No. W-23 & W-24, from the M & T Trust Company 2013 Sewer Bond Redemption and Improvement Fund: Req. No. 548 and from the M & T Trust Company 2013 Water Bond Redemption and Improvement Fund: Req. No. 426. Mr. Aichele seconded. Motion carried 3-0.

Public Input—None.

SMT Update/ Issues—None.

MANAGER'S REPORT— Mr. Kissinger's monthly operations status report was included in the meeting packet for the Board's review. (A copy of the Manager's report is filed as a permanent record with these minutes.)

Mr. Kissinger reviewed the monthly operations report and answered questions from the board.

Monthly Budget Review—Monthly budget review worksheet was included in the meeting packet.

Hach Phosphorus Monitoring/Control System for STP—Mr. Kissinger reviewed the information regarding the phosphorus control system and asked for a motion to move forward with the purchase of the system. **Mr. Gembusia made a motion to move forward with the purchase of the Hach Phosphorus Monitoring System. Mr. Manweiler seconded. Motion carried 3-0.**

Series 2014 Refunding/Refinancing—Mr. Remig, from PFM, reported on the results of the January refunding/refinancing. He also distributed a packet and reviewed the upcoming phase of the refunding/refinancing. (Packet filed with these minutes.)

Kaylor, Allwein & Hartman, Inc. Proposal S Spring Garden Street Survey—Mr. Kissinger asked for a motion to approve the proposal received from Kaylor, Allwein & Hartman, Inc. for doing the survey work for the South Spring Garden Water Project. The amount of the proposal presented is \$6,080.00. **Mr. Manweiler made a motion to accept the proposal presented for survey work for the South Spring Garden Water Project. Mr. Gembusia seconded. Motion carried 3-0.**

CONSULTING ENGINEER'S REPORT (GHD)—Mr. Butler presented the monthly memorandum, as distributed in the meeting packet, detailing the progress of the Task Orders prepared by GHD. (Memorandum is filed with these minutes as a permanent record).

Mr. Butler reviewed key points of the task orders in his report.

Mr. Butler presented two new task orders for approval:

Task Order #26—Water Storage Tank No. 6 Study-This item will be the preliminary evaluation to determine the size, type and configuration of the new tank. This budget amount for this item is \$10,000.00.

Task Order #27—Park Drive Water Line Replacement-This item encompasses design all the way up to notice to proceed which is expected to be the end of October 2019. This task order is presented as a not to exceed in the amount of \$66,000.00.

Mr. Aichele made a motion to approve Task Order #26 and Task Oder #27 as presented. Mr. Manweiler seconded. Motion carried 3-0.

Related to Task Order #26 for Tank No. 6, Mr. Kissinger suggested that during this preliminary evaluation and prior to the design phase of Tank No. 6, that Land-O-Lakes be consulted on their demand needs for operation of the facility. Due to the extreme impact to the plant's production if a water supply emergency occurs in the Authority's system, their input and feedback should be taken into consideration. Mr. Kissinger suggested that possibly a committee could be set up to meet with the management at the plant so that they could provide information about the needs to avoid potential shutdown of the plant. It was the consensus of the Board to address this at next month's meeting when Mr. Brown returns.

Mr. Butler had nothing additional to report.

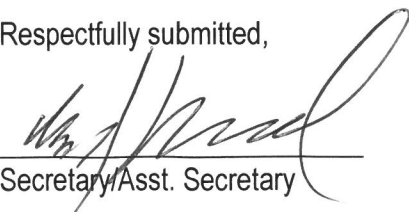
Mr. Kissinger presented closing paperwork for the Post Construction Storm Water Project which is basically the instrument for the declaration of restrictions and covenants which will be used for closeout and recording at the courthouse. He asked for approval to have the Vice Chairman sign the document. **Mr. Manweiler made a motion to authorize Mr. Gembusia to execute the document. Mr. Gembusia seconded. Motion carried 3-0.**

SOLICITOR'S REPORT—Mr. Wakefield reported that he has completed the agreement related to the Morgan's Crossing Development and the request for reimbursement or credits to the developer for the required construction of the new pump station as per the land development plan. Mr. Butler reviewed all information related to the developer's request to give credit for the up sized pump station that will take over the flows that are currently processed through the authority's Pump Station No. 8. That station is to be demolished when flow is diverted to the new pump station. After our engineer's review, an amount which was less than the developer requested, was presented and agreed upon by the developer. Mr. Wakefield has prepared the agreement and is ready to send it to the developer's attorney for acceptance. Before doing that Mr. Wakefield discussed with the Board the means by which the developer intends to proceed in starting construction of the development. Prior to obtaining the final approval from the Township for the development, the developer plans to construct the underground facilities, which includes sewer and water lines. By beginning construction in this manner, the developer is not required to present bonding with the Township until after the installation of those underground facilities. He also expressed his expectation that bonding with the Authority would not be required until after the installation of the facilities. However, Mr. Wakefield said that in researching the information, under the PA Municipal Authorities Act, if bonding is a requirement in the authority's developer specifications and requirements, the authority can require the developer to post bonding per those requirements. He asked for a consensus from the Board to move forward and inform the developer that bonding is a requirement in our developer's specifications and that the bonding will be required before finalizing any agreement with them. The Board agreed and instructed Mr. Wakefield to move forward and inform the developer that the Authority will not waive the bonding requirement.

SPECIAL COMMITTEE REPORTS—No report.

At 6:57 pm Mr. Manweiler made a motion to adjourn. Mr. Aichele seconded. Motion carried 3-0.

Respectfully submitted,


Secretary/Asst. Secretary