

South Middleton Township Municipal Authority — May 9, 2024
Regular Meeting

Board Members Present: William Brown, Vice Chairman, Duff Manweiler, Secretary, Steve Aichele, Treasurer, Maurita Abeln, Asst.Sec/Treasurer

Staff Present: Josephine Hall, Manager, Robert Kissinger, Advisor, Brian O'Neill, SMT Engineer, Cory Adams. SMT Manager, Jarrett Sweeney, Asst. Township Manager

SMTMA Professionals: Tim Parthemore, Engineer & G. Bryan Salzmman, Solicitor, Matt Boyer, Salzmman Hughes

Public/Visitors: Phil Garland, Morgan's Townhomes
 Harry Berger, Township Resident
 Brad Remig, PFM
 Ben Kapenstein, PFM
 Jennifer Caron, Eckert Seamans
 Stacey Knavel, Resident
 Madison Knavel, Resident

Mr. Brown called the meeting to order at 4:00 p.m.

Public Comment—None

The minutes from the meeting of April 11, 2024, were presented for approval. **Mr. Manweiler made a motion to approve the minutes as presented. Mr. Aichele seconded the motion. The motion carried 4-0.**

The monthly invoices processed by South Middleton Township on behalf of the Authority were available for the Board's review. **Mr. Aichele made a motion to approve the payments as processed by South Middleton Township on behalf of the Authority and reimburse South Middleton Township for the amounts detailed in the Manager's Report for monthly invoices and payroll. Mr. Manweiler seconded the motion. The motion carried 4-0.**

The following requisitions were presented for payment from the **M & T Trust Company 2013 Sewer Bond Redemption and Improvement Fund:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
634	PSI Pumping Solutions, Inc	\$ 70,662.00
635	GHD, Inc	\$ 910.86
636	E.K. Services, Inc.	\$299,464.57

The following requisitions were presented for payment from the **M & T Trust Company 2013 Water Bond Redemption and Improvement Fund:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
538	DOLI Construction	\$ 502,149.87
539	GHD, Inc.	\$ 31,669.25

The following requisition was presented for payment from the **M & T Trust Company 2013 Sewer Clearing Fund:**

<u>Req. No.</u>	<u>Payee</u>	<u>Amount*</u>
44	SMTMA Sewer Operations	\$500,000.00

* A Description of all payments is shown on the Summary of Requisitions report distributed in the meeting packet and will be filed with the minutes as a permanent record.

Mr. Manweiler made a motion to authorize payment of the following requisitions from the M & T Trust Company 2013 Sewer Bond Redemption and Improvement Fund: Req. No. 634, 635 & 636, from the M & T Trust Company 2013 Water Bond Redemption and Improvement Fund: Req. No. 538 & 539 and from the M & T Trust Company 2013 Sewer Clearing Fund: Req. No. 44. Ms. Abeln seconded the motion. The motion carried 4-0.

MANAGER'S REPORT— Ms. Hall's monthly report was included in the meeting packet for the Board's review. (A copy of the Manager's Report is filed as a permanent record with these minutes.) She provided a brief overview of the items mentioned in the report. **Mr. Aichele made a motion to accept the Manager's Report as presented and approve the direction stated within. Mr. Manweiler seconded the motion. The motion carried 4-0.**

Update regarding Potential Bond Refinancing- Mr. Remig, Mr. Kapenstein, and Mrs. Caron provided an update on where the financial market stands as well as outlined next steps to work towards a potential refinancing of the Authority's bonds. Will call for action at June meeting with a Resolution outlining the parameters for refinancing. A committee of the Chairman, Vice Chairman, Manager and Solicitor will work with PFM and Eckert Seamans if/when the market becomes viable to move forward.

Monthly Budget Report—Ms. Hall provided the Monthly Budget Report in the meeting packet for the Board's review.

CONSULTING ENGINEER'S REPORT (GHD) – Mr. Parthemore presented the monthly memorandum, as distributed in the meeting packet, detailing the progress of the Task Orders prepared by GHD. (Memorandum will be filed with these minutes as a permanent record).

Carlisle Pump Station 2 Project Update—Mr. Parthemore reported that E.K. Services' change order is for a time extension only. After the project started GHD was told they cannot replace the existing force main in the existing ditch. They had to excavate in virgin ditch. E.K. Services is asking for a 30-day time extension with no cost due to the extra work to find, position and to get things located. **Mr. Manweiler made a motion to approve Change Order No. 2 submitted by E.K. Services for a 30-day time extension at no cost. Ms. Abeln seconded the motion. Motion carried 4-0.**

Heritage Village Evaluation Update- Mr. Parthemore is asking for a 30-day extension. The sewer side of the project is almost done, and they must look into water modeling. There will be a conference call on May 20th with GHD, Josie and Justin to discuss the progress of the project.

Digester Tank Repair Project—Mr. Parthemore reported that PSI finished coating on the 1st tank and the 2nd tank has had some setbacks because the material cannot be put on when it is raining. Mr. Parthemore explained that everything should be done by the end of next week.

SOLICITOR'S REPORT—Mr. Salzmann reported on the following item:

Discussion of Morgan's Crossing Townhomes Agreement— Mr. Salzmann reports that the agreement has been changed and amended. He explains the option for a bond for the townhomes versus a payment due to the unique circumstances. Mr. Salzmann states that Mr. Garland does not bring his preliminary plan to a final stage and accepts the risk. Once the bond has been put in place, the solicitor will review it and accept it. Mr. Salzmann discussed that if the project does not make it to the final plan, the bond covers the payments made to SMTMA. Mr. Garland has 1 year to complete the 37 townhomes. **Mr. Aichele made a motion to approve subject to verification of acceptable bond. Ms. Abeln seconded the motion. The motion carried 4-0.**

Discussion and Potential Action regarding Heritage Village Agreement—**Mr. Manweiler made a motion to approve a 30-day extension. Ms. Abeln seconded the motion. The motion carried 4-0**

SPECIAL COMMITTEE REPORTS

Capital Projects Committee—Ms. Hall will send the updated copy of the spreadsheet to the Committee.

Tapping Fee Committee—Ms. Hall said they will work towards having resolutions for the June meeting.

New Business: Nothing to Report.

At 4:37 p.m. Ms. Abeln made a motion to adjourn the regular meeting. Mr. Aichele seconded the motion. Motion carried 4-0.

Respectfully submitted,


Secretary/Asst. Secretary